

GIOVANNONI & COOPER

PROPERTY MANAGEMENT, INC. Since 1929

736 Healdsburg Ave., P.O. Box 204, Healdsburg, CA. 95448

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The following list is required for each applicant.

- 1) Each applicant requires a non-refundable \$30.00 application fee with each application.
- 2) Each applicant is required to have a current U.S. identification card and a valid Social Security Number.
- 3) A Cashier's check or money order is required upon first month's tenancy.

Self-employed applicants, please include non-consecutive bank statements and two years tax return.

Please allow 3 – 5 business days for application processing

For tenant verification and employed applicants, please fill out the following:

To whom it may concern:

I, _____ give my permission for the release of my personal employment and tenant verification records to Giovannoni & Cooper Realty, Inc., Property Management.

Applicant signature: _____ Date: _____

Applicant- Do not write in lower box

Current employers, please answer the following questions:

Gross monthly income: _____

Length of employment: _____

Authorized signature: _____ Title: _____

APPLICATION TO RENT OR LEASE

Premises _____

Requested Occupancy Date _____

Please use separate sheet for each applicant.

PERSONAL INFORMATION

Name _____ S.S.Number _____ Drivers License No. _____

Present Address _____ Email _____

City/State/Zip _____ Phone _____ Since _____

Present Landlord/Agent _____ Landlord Phone _____

Previous Address _____ From _____ To _____

City/State/Zip _____ Landlord Phone _____

Previous Landlord/Agent _____

Other Occupants: Number _____ Relationship _____ Smoker Yes No

Pets: Number _____ Type _____ Animal Weight _____

Car Make _____ Year _____ Model _____ Color _____ License No. _____

Will you require modifications to the premises to accommodate a disability? YES NO

Do you require use of a certified service or companion animal? YES NO

EMPLOYMENT INFORMATION (if employed less than two years, please provide same information on prior occupation)

Present Occupation _____ Bus. Phone _____

Employer or d.b.a. _____ Supervisor _____

Business Address _____ From _____ To _____

Type of Business _____ Monthly Gross Income _____

Prior Occupation _____ Bus. Phone _____

Employer or d.b.a. _____ Supervisor _____

Business Address _____ From _____ To _____

Type of Business _____ Monthly Gross Income _____

Other Sources of Income _____ Amount _____

CREDIT REFERENCES

Applicant requests credit check be obtained and provides date of birth for this sole purpose: Date of Birth _____

Bank _____ Checking Savings Acct. No. _____

Address _____ Phone _____

Credit Reference _____ Acct. No. _____

Address _____ Phone _____

Purpose of Credit _____ Acct. Opened _____ Closed _____

PERSONAL REFERENCES

Name _____ Phone _____

Address _____ Length of acquaintance _____

Nearest Relative _____ Phone _____

Address _____ Relationship _____

Have you ever filed a petition of bankruptcy? _____ Have you ever been evicted from any tenancy or had an eviction notice served on you? _____ Have you ever willfully and intentionally refused to pay any rent when due? _____ Have you ever been convicted of a misdemeanor or felony other than a traffic or parking violation? _____ Are you a current illegal abuser or addict of a controlled substance? _____ Have you ever been convicted of the illegal manufacture or distribution of a controlled substance? _____ If yes to any of the above, please indicate date of occurrence: _____

I DECLARE THAT THE FOREGOING IS TRUE AND CORRECT, AUTHORIZE ITS VERIFICATION AND THE OBTAINING OF A CREDIT REPORT. Permission is granted to all employers, banks, rental providers, credit providers and other agencies to provide personal information concerning wages and income, employment, rental, bill paying histories, and any other information pertinent to the granting of credit or approval of this rental application to the Owner and/or Property Manager. I agree to pay to the Landlord a non-refundable screening fee of \$ _____. I understand that I am entitled to a copy of any consumer credit report obtained by the Landlord. I further agree that the Landlord may terminate any agreement entered into in reliance on any misrepresentation made above.

Applicant Signature _____ Phone _____ Date _____

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